

## How to Register and Pay with Instant Enrollment CCM Vocal Pedagogy Institute Summer Conference

**Step 1: Search the Catalog for Course(s) to enroll. (see Website for Link)**

**Step 2: Course Code Number Field (in this example we are using MUPP 506)**

### Search for Sections

#### Catalog Advanced Search

Meeting Start Date or After

2/12/2025



Meeting End Date

M/d/yyyy



Course Code Number

MUPP 506

Days Of Week

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Time Of Day

Select Time Of Day



Location

Select Location



Clear

Search



**Step 3: Choose the section(s) you wish to register for by clicking the blue “Select” button, then click blue “Add Section” button.**

Add Section

**Course section codes [ONS= online], [F2F= face to face/ in-person classes]**

Advanced Search Selection: mupp, Meeting Dates On or After 2/12/2025

Filters Applied: None



Seats ⓘ	Times	Locations	Instructors
29 / 30 / 0	M/Sa/Su 9:00 AM - 5:00 PM 7/12/2025 - 7/14/2025	Shenandoah University Lab	Weekly, E

Select

### Section Details

**MUPP-506-F2F CCM**  
**Styles I: Musical Theatre**  
2025 Conference Term 2

**Instructors** Weekly, E ([eweekly@su.edu](mailto:eweekly@su.edu))

**Meeting Information** M, Sa, Su 9:00 AM - 5:00 PM  
7/12/2025 - 7/14/2025  
Shenandoah University, TBD (Lab)

**Dates** 7/12/2025 - 7/14/2025

**Seats Available ⓘ** 29 / 30 / 0

**Credits** 1

**Grading** Graded, Audit

**Requisites** None

**Course Description** This course is an in-depth study and application of methods for singing and teaching the musical theater style. Instruction will be one-hour weekly plus a lab hour, consisting of lecture, training, performance and discussion of relevant techniques and solutions. Course will cover treatment of vowels, consonants, song authenticity, correct style musically and vocally. Students will explore through songs various vocal qualities found in musical theatre while maintaining vocal health. One credit.

**Books Total**

Close

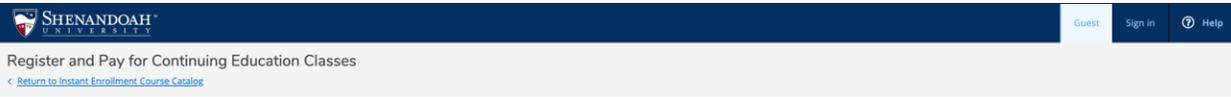
Add Section



**Step 3:(continued). Course(s) will be added to your cart. To continue with enrollment, click the blue “Next” button on the top right of your screen.**



**Step 4: Complete all fields on the “Person Identification” page, select the blue check box at the bottom to certify information is correct, then click blue “Submit” button.**



Person Identification

Personal Details

Prefix: Please Select | Suffix: Please Select

First Name \*: Buzzy | Middle Name: Middle Name | Last Name \*: Shenandoah

Birth Date \*: 01/01/2001 | Gender: Male

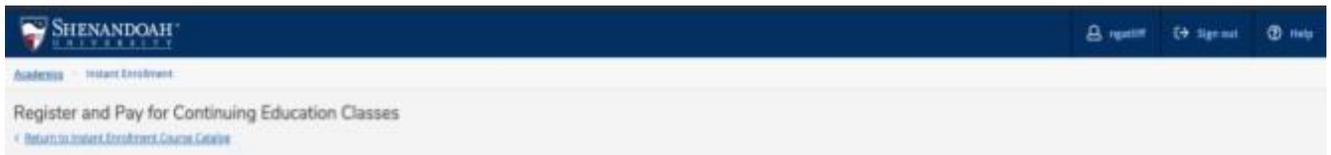
SSN: ..... | Confirm SSN \*: .....

Citizen Country \*: UNITED STATES

I certify that I am the person described above, and that the information presented is correct to the best of my knowledge.

Cancel | Reset | Submit

**Step 5: Additional Details (See PART 2 FOR MORE INFO)**



Additional Details

Are you working toward any of the following?: Visiting Student - Graduate

Education Goal: Personal Enrichment

Class: MKT-531-42F Digital Marketing Strategy | Reason for Taking: To explore new interests | How You Learned About This Class: A friend recommended it

Cancel | Reset | Submit

**Step 5 PART 2: Complete the “Additional Details” page and click “Submit.”**

**QUESTION below MUST BE ANSWERED with the correct information in order for the registration to process correctly.**

**Question: Are you working toward any of the following?**

**Select: Visiting Student – Graduate (from the dropdown list)**

Register and Pay for Continuing Education Classes  
[Return to Instant Enrollment Course Catalog](#)

Additional Details

Are you working toward any of the following?  
Visiting Student - Graduate

Education Goal  
Please Select

Class  
MUUPP-506-F2F CCM Styles I: Musical Theatre

Reason for Taking  
Please Select

How You Learned About this Class  
Please Select

Cancel Reset **Submit**



**Step 6: Choose your payment method and click “Proceed to Payment.”**

**\* A nonrefundable 1.5% service fee is imposed on the transaction amount of all credit /debit card payments. Electronic Checks can be made online, a \$3.00 fee will be applied to electronic check.**

Register and Pay for Continuing Education Classes  
[Return to Additional Information Page](#)

Pay for Classes  
before registering, you can choose to add/remove classes

SM138-056J Intro to Sport Management \$495.00 [Details](#)

Seats	Times	Locations	Instructors
6	TRD 11/6/2021 - 11/29/2021	Distance Education Lecture	Hughes, D

[Add More Classes](#)

Courses Summary  
SM138-056J Intro to Sport Management \$495.00  
Total \$495.00

Payment Details  
Click Proceed to Payment to pay the service's cost

Payment Method 1  
VISA (E.com)

Cancel **Proceed to Payment**

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## Step 7: Review your purchase and click “Pay Now”

Payment Review

[Return to Pay for Classes](#)

Payment Information	
Item	Amount
SM 110-0M2 Intro to Sport Management	\$495.00
Credit Card Convenience Fee	\$7.43
<b>Total Cost</b>	<b>\$502.43</b>

Payment Method: VISA (E-card)

[Pay Now](#)

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## Step 8: If paying by credit or debit card, enter payment information and click “Pay Now”

> Pay with credit or debit card

Card number

Expiration date mm / yy

/

CSC (optional)

What is this ?

[Pay Now](#)

### Cancel Transaction

After the payment and/or enrollment has been processed, you will receive a “Class Acknowledgement” email. Please save this email as a reference.

If you have any questions or have any issues registering, please email your program administrator or email [hornetcentral@su.edu](mailto:hornetcentral@su.edu) for assistance.